



**MCCE
GENERAL MEETING**

**Minutes
DATE November 17, 2016
4:30 PM to 5:30 PM
Location OLD MES Room 1**

Board Members in Attendance: Albert Lopez, Alison Bell, Helen Rainford, Lynda Schmidt

Members in Attendance: Valerie Schwartzkopf, Angela Wheeler, Denise Constable, Frances Berumen, Misty Plascencia, Robert Loerch, Daniel Plascencia, Debbie Stout, Tina Venturo, Melissa Petrak, and Lidia Carrillo

Board Members Absent:

The meeting was called to order by Albert Lopez at 4:40pm

A. Lopez

Approval of Agenda:

MSP to approve the Agenda.11/17/2016

Motioned by: Helen Rainford Seconded by: Alison Bell

Motion carried

A. Lopez

Approval of Minutes from previous meeting

MSP to approve the Minutes from

Motioned by: Frances Berumen Seconded by: Daniel Plascencia

Motion Carried

A. Bell

Treasurer's Report: Table for next meeting


15 minutes A. Lopez

President's report: Negotiations: There is no discussion at the negotiations, waiting for a date for the mediator. Thank you Helen for talking at the governing board meeting on Tuesday.

November 21st, the D.O. called for a special governing board meeting at 10am and was open to the public to discuss curriculum and department overview. This is during the Thanksgiving break, most classified employees are off but if you can make it that would be great.

H. Rainford

Vice President's Report: Discussed a grievance regarding an employee-filed an appeal; No response from D.O.

<p>Site Rep Reports: Discussed bullying at employees from other classified employees, teachers, and Admin.</p>	<p>Various</p>
<p>Old Business: Need an Election Committee. Denise Constable will continue to be on the election committee. Looking for other union members to be on the committee. Wear Blue at governing board meetings on Tuesday. Governing board meetings are 2nd and 4th Tuesday at 4:30.</p>	<p>Various</p>
<p>New Business: We discussed having a button made to wear to support classified and what it should say. It was agreed on to have SSM-support staff matter with blue background and white letters. *District Office is suggesting when employees are out sick, admin can ask for a doctor's note. If an employee is called in for a discipline mtg: Always ask for a union representation, do not leave the meeting, and just stop the meeting while waiting for a union representative. *Discussion regarding Carolyn-Field Rep. She has been with us at the beginning of the negotiations and need her during the impasse/mediation. Will she be attending our union meeting? *Catastrophic Leave request: This form shall be used for classified employees who wish to donate eligible sick leave hours. Any regular classified employee who has the equivalent of twenty (20) days or more of accrued sick leave may act as a donor. The donation must be three (3) hours or more, in whole hour increments up to thirty-two (32) hours, not to exceed the equivalent of four working days for the donating employee until sufficient hours have been received to cover sixty (60) working days for the eligible recipient. Information about donors shall not be disclosed by the district. *A drawing for 3 Starbucks gift cards. Winners were: Valerie Schwartzkopf, Misty Plascencia and Angela Wheeler. Congrats! *Next meeting in January, 2017.</p>	<p>Various</p>
<p>Adjournment:  MSP to Adjourn at 5:47pm Motioned by: Denise Constable Seconded by: Angela Wheeler Motioned Carried</p>	<p>A.Lopez</p>